HDFC MUTUAL FUND

MULTIPLE BANK ACCOUNTS REGISTRATION FORM

Request For	Change in Default Bank A/c Only	Bank A/c Addition	Change in Existing Bank A/c	Delete Existing Bank A/c
Fill Section (s)	A	B	A + B	C

Please read documentation requirements and Terms and Conditions overleaf. Please fill in the information below legibly in English and in CAPITALS

IMPORTANT: Please strike off the section(s) that is (are) not used by you to prevent any unauthorized use.

DATE [ ][ ] [ ][ ] [ ][ ][ ][ ]
DD   MM   YYYY

" I / We wish to add/change/delete the following multiple bank accounts in my / our folio. I/We understand that I/we can choose to receive payment proceeds in any of these accounts, by making a specific request in my/our redemption request. I/We understand that the bank accounts listed below shall be taken up for registration in my/our folio in the order given below and the same shall be registered only if there is a scope to register additional bank accounts in the folio subject to a maximum of five in the case of individuals and ten in the case of non individuals."

Note : A combination of Savings (SB) / NRO and NRE accounts is not allowed **within a folio**. All the bank accounts for receiving redemption / dividend proceeds should be of type SB or NRO in case the investments are made vide SB or NRO accounts in the folio. If investments are made vide NRE accounts(s), all the bank accounts registered for redemption should be of type NRE **only** in the folio.

UNITHOLDER INFORMATION

Name of First Applicant : _____

OR Application No : _____ (for New Investors)

Folio Nos (For Existing Unit Holders) [ ][ ][ ]

PEKRN/PAN [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]
☐ Kindly update all folios with following PEKRN/PAN as First Holder)

For multiple folios or PAN based updation, names, order of holding and mode of operation of all Unit Holder(s) in all the folios should be the same. If not, please use separate forms.

A. DEFAULT BANK ACCOUNT (Refer overleaf for Supporting Documents to be attached)

Ac No. [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Account Type [Please tick (✓)] ☐ Savings ☐ Current ☐ NRE ☐ NRO ☐ FCNR ☐ Others ___

Bank Name : _____

Branch : _____ Bank City : _____

IFSC Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] MICR Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ]

B. DETAILS OF BANK ACCOUNTS TO BE ADDED [Please fill in the relevant sub sections i.e. bank account details]

SECOND BANK ACCOUNT (Refer overleaf for Supporting Documents to be attached)

Ac No. [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Account Type [Please tick (✓)] ☐ Savings ☐ Current ☐ NRE ☐ NRO ☐ FCNR ☐ Others ___

Bank Name : _____

Branch : _____ Bank City : _____

IFSC Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] MICR Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ]

THIRD BANK ACCOUNT (Refer overleaf for Supporting Documents to be attached)

Ac No. [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Account Type [Please tick (✓)] ☐ Savings ☐ Current ☐ NRE ☐ NRO ☐ FCNR ☐ Others ___

Bank Name : _____

Branch : _____ Bank City : _____

IFSC Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] MICR Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ]

FOURTH BANK ACCOUNT (Refer overleaf for Supporting Documents to be attached)

Ac No. [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Account Type [Please tick (✓)] ☐ Savings ☐ Current ☐ NRE ☐ NRO ☐ FCNR ☐ Others ___

Bank Name : _____

Branch : _____ Bank City : _____

IFSC Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] MICR Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ]

FIFTH BANK ACCOUNT (Refer overleaf for Supporting Documents to be attached)

Ac No. [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Account Type [Please tick (✓)] ☐ Savings ☐ Current ☐ NRE ☐ NRO ☐ FCNR ☐ Others ___

Bank Name : _____

Branch : _____ Bank City : _____

IFSC Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] MICR Code # [ ][ ][ ][ ][ ][ ][ ][ ][ ]

For IFSC Code - 11 digit code printed on your cheque. For MICR Code - 9 digit code next to cheque number on your cheque

PREFERRED MODE FOR RECEIVING REDEMPTION / DIVIDEND, IF ANY

Unitholders will receive redemption/ dividend proceeds directly into their bank account (as furnished above) via Direct Credit/ NEFT/ECS facility.
I/We want to receive the redemption / dividend proceeds (if any) by way of a cheque / demand draft instead of direct credit / credit through NEFT system / credit through ECS into my / our bank account. ☐ [Please tick (✓)]

UNITHOLDERS SIGNATURE(S) (FOR PART A AND B) (MANDATORY)

I/We have read and understood the terms and conditions mentioned herein and hereby consent to the same for change in default/addition/s of bank account/s. I/We understand that my/our request is liable to be rejected if it is not complete in all respects duly supported by necessary documents as specified herein.

SIGNATURE(S)   (To be signed by ALL UNITHOLDERS if the mode of holding is 'Joint')

_____   _____   _____
First/Sole Unitholder/Guardian   Second Unitholder   Third Unitholder

✂ - ✂

ACKNOWLEDGEMENT SLIP (To be filled in by the Investor)

[For any queries, please contact our nearest Investor Services Center or call us at our Investor Services Numbers 1800 3010 6767 / 1800 419 7676 (Toll Free)]
HDFC MUTUAL FUND. Head Office : "HUL House", 2nd Floor, H.T. Parekh Marg, 165-166, Backbay Reclamation, Churchgate, Mumbai-400 020

Date : _____

Received from Mr. /Ms. /M/s. _____ having folio number/ application number / PAN / PEKRN _____
an application for Addition / Deletion of Multiple Bank accounts / Change of Default bank account.

Please Note : The facility will be activated in the folio within approximately 10 calendar days from the receipt of a duly completed and valid application form along with supporting documents.

C. DETAILS OF BANK ACCOUNTS TO BE DELETED

Bank Name :	Bank Account number :
Bank Name :	Bank Account number :
Bank Name :	Bank Account number :
Bank Name :	Bank Account number :

Deletion of the existing default bank account is not allowed, unless the unitholder mentions another bank account as a default account in section A of this form.

UNITHOLDERS SIGNATURE(S) (FOR PART C) (MANDATORY)

I/We have read and understood the terms and conditions mentioned herein and hereby consent to the same for deletion/s of bank account/s. I/We understand that my/our request is liable to be rejected if it is not complete in all respects duly supported by necessary documents as specified herein.

SIGNATURE(S)   (To be signed by ALL UNITHOLDERS if the mode of holding is 'Joint')

First/Sole Unitholder/Guardian	Second Unitholder	Third Unitholder

DOCUMENTS REQUIRED TO BE SUBMITTED WITH THIS FORM

REQUEST TYPE	SUPPORTING DOCUMENTS TO BE SUBMITTED #
Change in Default bank account only	(1) Proof of any one of the existing bank accounts in the folio, AND (2) Proof of the new default bank account mentioned in this application form.
Bank account addition	(1) Proof of any one of the existing bank accounts in the folio, AND (2) Proof of the new bank account(s) which have to be added to the list of bank account registered in the folio
Delete existing bank accounts	No additional documents required

 # Any one of the following documents are valid supporting documents for a bank account.

(1) A cancelled **original** cheque leaf (where the account number and first Unitholder name is printed on the face of the cheque). Unitholders should without fail cancel the cheque and write 'Cancelled' on the face of it to prevent any possible misuse.

(2) A letter from the bank on its letterhead certifying that the Unitholder maintains/maintained an account with the bank, the bank account information like bank account number, bank branch, account type, the MICR code of the branch and IFSC Code (where available). The letter should be certified by the bank manager with his/her full signature, name, employee code, bank seal and contact number.

(3) A copy of the bank pass book or a statement of bank account with current entries not older than 3 months having the name, address and account number of the account holder. The copy should be certified by the bank manager with his/her full signature, name, designation, employee code, bank seal and contact number.

(4) Unitholders may also bring a copy of any of the documents mentioned above along with the original documents to the ISCs/Official Points of Acceptance of HDFC Mutual Fund ("Fund"). The copy of such documents will be verified with the original documents to the satisfaction of the Fund. The original documents will be returned across the counter to the Unitholder after due verification. In case the original of any document is not produced for verification, then the copies should be attested by the bank manager with his/her full signature, name, designation, employee code, bank seal and contact number.

(5) HDFC AMC / Fund may call for any additional documents if required.

TERMS AND CONDITIONS

1. HDFC Mutual Fund offers a facility to individual investors for registering upto 5 bank accounts in a folio (10 for non-individual investors) for receiving redemption proceeds (hereinafter referred to as "the facility"). Investors have to specify any one bank as "Default". The bank account details mentioned in 'DEFAULT BANK ACCOUNT' section in this form will be considered as "Default". First Unit holder must be one of the bank account holders.

2. **Proceeds of dividends, if any, will be processed into the last updated "Default" bank account only.**

3. **Proceeds of redemption, if any, will be processed into the last updated "Default" bank account in any of the following scenarios :**

   a. The Unitholder(s) does not specify details of any bank account in the redemption request for receiving redemption proceeds.

   b. The Unitholder(s) specifies the bank account details of the "Default" bank account in the redemption request.

   c. Maturity of investments in Fixed Maturity Plans (i.e.FMPs)/any other closed ended schemes.

   d. The Unitholder(s) specifies the details of a bank account in the redemption request which is not registered in the folio.

4. When Unitholder(s) opt for registering multiple bank account(s) for the first time in their folio, the details of the bank account(s) registered in the folio for receipt of redemption / dividend proceeds will be substituted accordingly

5. If multiple bank accounts are already registered for a folio and the Unitholder(s) provides a new application form for addition / deletion / change of multiple bank account details, the bank accounts currently registered for receipt of redemption / dividend proceeds will be substituted with new details.

6. The facility will be activated in the folio within approximately 10 calender days from the receipt of a duly completed and valid application form.

7. In case of folios that have availed this facility, any addition / deletion in the registered bank accounts will be completed within 10 calender days from the receipt of the application form for the same. Such requests should be received on application form specifically available for this purpose. Requests received on a plain paper are liable to be rejected.

8. A letter confirming the registration / addition / deletion of multiple bank accounts will be dispatched within 2 weeks of the receipt of the application form Unitholder(s) should preserve this letter for their reference since bank account details are masked (i.e. partially displayed) on the account statement.

9. If this form is submitted along with a redemption request, the new bank account may not be considered for payment of redemption amount.

10. Deletion of bank account specified as "Default" is not allowed. "Default" bank account can only be substituted.

11. Unitholder(s) should not provide the bank account(s) of any other person to receive the redemption / dividend proceeds in their folio. Unitholder(s) have to submit valid supporting documents for each bank account that they wish to register for receiving redemption / dividend proceeds in the folio. These documents should conclusively prove that the bank accounts provided pertain to the Sole / First Unitholder.

12. Unitholders who opt to receive units in their demat account, have to intimate any change in their bank account details to their depository participants.

13. The registered bank accounts will also be used to identify the pay-in proceeds. Hence, unit holder(s) are advised to register their various bank accounts in advance using this facility and ensure that payments for ongoing purchase transactions are from any of the registered bank accounts only, to avoid fraudulent transactions and potential rejections due to mismatch of pay- bank details with the accounts registered in the folio.

14. This facility is subject to the terms and conditions of the Statement of Additional Information and Scheme Information Documents of the schemes of HDFC Mutual Fund, and such other conditions and procedures as may be prescribed by the AMC from time to time.

15. The investors can change the default bank account by submitting this form. In case multiple bank accounts are opted for registration as default bank account, the mutual fund retains the right to register any one of them as the default bank account at it's discretion.

16. Notwithstanding the above, HDFC Mutual Fund or HDFC Asset Management Company Limited shall not be held liable for any loss arising to the Unitholder(s) due to the credit of the redemption / dividend proceeds into any of the bank accounts registered with us for the aforesaid folio.